Proposed (not yet ratified)

Constitution of the Drucker Entrepreneurship Club

Article I – Name

The official name of our organization is the “Drucker Entrepreneurship Club at Claremont Graduate University” (hereafter referred to as “Drucker E-Club”). The club may also be referred to as the Entrepreneurship Club.

Article II – Affiliations

The Drucker E-Club is an officially recognized student organization at Claremont Graduate University (“CGU”) and is chartered by the Graduate Student Council.

Article III – Purpose and Objectives

Section 1 - Purpose

The founders of the Drucker E-Club believe firmly that the practice of entrepreneurship

1.) Is an essential component of a prosperous world society and global economy;
2.) Leads to a more efficient marketplace;
3.) Leads to an allocation of scarce goods and services better attuned to society’s desires; and
4.) Is a core driver of innovation and technological development, which lead to improved methods, products, and services

It is in this conviction that we strive to complete our mission.

Section 2 – Mission Statement

The mission statement for the Drucker E-Club is as follows:

The purpose of The Drucker Entrepreneurship Club is to serve as a nexus to students, faculty, alumni, and administration to facilitate the development of an entrepreneurial community within Claremont Graduate University.

The Drucker Entrepreneurship Club members shall work together to foster innovation and entrepreneurship at Claremont Graduate University. The Drucker E-Club shall make available entrepreneurial resources, sponsor educational and social events to further the
knowledge and spirit of entrepreneurialism, and inspire and support the creation of successful new ventures.

**Article IV – Membership and Participation**

**Section 1 – Non-Discrimination**

All members of the CGU community including all faculty, staff, graduate students, alumni, and supporting persons are eligible to join the Drucker E-Club. Further, the Drucker E-Club offers full access and participation without regard to race, color, religion, national origin, disability, age, veteran status, sexual orientation, or, where excepted by law, gender.

**Section 2 – Recognition of Membership**

Membership to the E Club will be voluntary. Members will need to provide contact information and will be encouraged to attend meetings and participate in events and fundraising if needed. Time permitting; further involvement in the form of committee member or club officer will also be encouraged.

**Section 3 – Classification of Members**

Members may join within any of the following classifications:

*Graduate Member* – Student at the University completing post-baccalaureate studies  
*Alumni Member* - Graduate of the University  
*Supporting Member* – All other members of the CGU Community who wish to join, including but not limited to faculty members, students at other schools, local business persons, or club sponsors.

**Section 4 – Listing of Founding Members**

The founding members of the Drucker Entrepreneurship Club are duly noted as follows.

*Founding Faculty Advisors*  
Professor Dr. James Wallace  
Professor Dr. William Relf  
Professor Dr. Mihaly Csikszentmihalyi
Founding Officers

Jeffrey Brown – President
Amit Pandey – Co-President
Erin Rothenberg – VP Member Relations
Linda Bandov – VP Networking & Events

Article V – Advisors

Section 1 – Designation of Faculty Advisor

The Drucker E-Club will have faculty advisors who are well versed in the study and/or practice of entrepreneurship and also available to help the organization utilize the resources of CGU and the surrounding community. The President shall appoint the faculty advisor(s) for the Drucker E-Club.

Section 2 – Responsibilities of Faculty Advisor

The advisors will not be required to attend all meetings, but will be encouraged to attend when possible. The advisors will also be responsible for helping the Club raise necessary funds. The advisors should also be well connected as to help the Club invite well respected and prestigious guests to the meetings.

Section 3 – Outside Advisors

In addition to the faculty advisor, the Club may also have outside advisors. The outside advisors can be, but are not limited to, CGU alumni and local entrepreneurs. These advisors help on an as needed basis with duties such as securing speakers for the club and reviewing important decisions made by the club. They also shall assist the faculty advisor in better performing their duties.

Section 4 – Advisory Board

The faculty advisors and outside advisors, as a whole, shall form the Advisory Board. The Advisory Board is to meet at regularly scheduled intervals with the Executive Board to assist in the planning and development of the Club. Recommended meeting times include at the end of each semester (in December and in late April) and at the start of a new school year (in August).
Section 5 – Strategic Advisors

A designated Alumnus shall act as a strategic advisor. This member will maintain no voting power, but their advice is welcomed at meetings to which they are invited.

Article VI - Meetings

Section 1 – Types of Events/Meetings

The Drucker E-Club will host a combination of events such as Speaker and Tutorial Series, and meetings at least five times per semester. A description of each type of event follows.

a. The Speaker Series meetings involve the invitation of a guest speaker or panel of speakers. Our guest will either talk about a pre-selected entrepreneurial topic, or will be interviewed by an advisor or Club officer about their business experiences. There shall be a question and answer session at the end. A social-networking gathering with our guest and the Club members sometimes follows. Speaker Series meetings are open to both members and non-members.

b. The Tutorial Series shall be specific workshops held by the Club on any planned date. Workshops may cover topics such as legal issues, web marketing, writing a business plan, hiring employees, opportunity recognition, exit strategies, etc. Topic-specific meetings will be open only to Drucker E-Club members.

Section 2 – Number of Events/Meetings

The Drucker E-Club will seek to have no less than three events, two general club meetings, and two officer club meetings.

Section 3 - Quorum

There is no quorum for a certain number of members present in order to conduct business. However, there will be regular board meetings held once a month, at which a two-thirds attendance should be observed for the officers in order to conduct business.
Article VII – Executive Board

Section 1 – Officer Positions & Responsibilities

President the president shall:

• Maintain regular contact and communication with the Drucker E-Club advisors
• Oversee the scheduling and agenda of Executive Board meetings and Advisory Board meetings;
• Make sure all other officers are acting within a moral and ethical framework which upholds the values of the Club;
• Ensure all officers are completing their duties;
• Attend all board meetings, Club meetings, and events;
• Select the president for the upcoming year term in mid-April of each year, until and unless an election system is put into place;
• Be available to Drucker E-Club members who wish to obtain guidance on entrepreneurship or learn about available resources.
• Open, moderate, and close all board meetings.
• Open and close all Club meetings;
• Assist in raising money for Club;
• Petition student related organizations for Funding each semester;

Co-President, the co-president shall:

• Assist the President in overseeing all officers;
• Organize all of the board members at meetings on a frequent enough basis that all of the Clubs’ goals are accomplished efficiently (generally once per month);
• Make sure that all of the officers are fulfilling their duties;
• Use his or her time to ensure that Drucker E-Club will remain one of the top student organizations at CGU;
• Attend all board meetings, Club meetings, and events;
• Select the Co-president for the upcoming year term in mid-April of each year, until and unless an election system is put into place.
• Work with the President and Faculty Advisor(s) to develop the budget for each semester and bring it up for approval at the board meetings;
• Keep a spreadsheet-based account of all funds, payments, and inflows into the Drucker E-Club account;
• Deposit checks and cash payments to the Club in the ‘Drucker Entrepreneurship Club’ account;

VP Member Relations; the vp of member relations shall:
• Attend all board meetings and also meetings with the Club advisors;
• Select the VP Member Relations for the upcoming year term in mid-April of each year, until and unless an election system is put into place;
• Will be responsible for the recruitment of new members through events and other methods of communication;
• Work closely with the VP Networking and Events to ensure that all members are aware of events and meetings;
• Ensure that all members concerns, suggestions, and requests are voiced;
• Updating membership list (at least two times per semester);
• Building external relationships with other entrepreneurial organizations and clubs;
• Communicating and meeting with club advisors;
• Send out messages and event notices via the general listserv and member-only messages to the Member listserv;
• Maintaining relationship with school administration;
• Create a flyer for each event and send to VP Club Management for posting and distribution at least seven days in advance of each event;
• Assist in raising money for the E Club;

**VP Networking & Events**, the vp networking & events shall:

• Consider questions of product, place, promotion, who the Club’s customers (potential members) are, what the customers want, how the Club can best provide value to customers, and how Club can best communicated that value to potential customers;
• Overseer and execute fundraising events;
• Work with officers and members to plan and execute all events;
• Plan and execute short and long-term marketing strategies for the Club;
• Manage club committees that will plan and execute events and programs;
• Ensure that all Club events run smoothly;
• Manage logistics including confirming speaker attendance;
• Attend monthly board meetings;
• Develop press releases, maintain relations with media, and encourage publicity on and off campus;
• Write and mail thank you letters to all speakers and outside meeting participants;
• Select the VP Networking and Events for the upcoming year term in mid-April of each year, until and unless an election system is put into place.

**VP Club Management**, the VP of club management shall:

• Attend monthly board meetings;
• Take minutes at all board meetings and general club meetings and put those notes into a summarized form;
• Send the minutes of Executive Board meetings to all officers and Club advisors after each meeting;
• Manage development of a printed newsletter once per semester;
• Update and maintain the web site;
• Work with the VP Networking & Events and the Co-President to maintain an updated and accurate list of events;
• Attend monthly board meetings;
• Maintain archive of all Drucker E-Club documents, forms, speakers, events, and hand-outs, and meeting minutes;
• Select the VP of Club Management for the upcoming year term in mid-April of each year, until and unless an election system is put into place.

Section 2: Role of Former President

At the option of the board, the former President, if still enrolled at the University may become an advisor to the club and shall remain on the Executive Board in the position of Chairman. Upon graduation, the former President may become an alumni advisor or strategic advisor to the club, participating to the extent they are able to. The former president shall not have any voting power.

Article VIII – Committees

Section One: Committees

Upon designation by the Executive Board, a committee can be created. When creating a new committee, the board will select a willing Chair for the respective committee. If a willing Chairperson cannot be found, the committee cannot be created. Underneath the Committee Chair will be the committee members. Committee Chairs are responsible for recruiting committee members and scheduling and holding committee meetings to accomplish the committee’s prescribed goal(s).

Article IX – Officer Elections

At the point the current executive board determines elections are necessary, the following executive board will be appointed by this article.

Section 1 – Length of Term

The terms of an officer position will last for one full academic year. They will begin after second semester exams finish and will end following the elections of the following spring.

Section 2 – Time of Elections
The club will select its founding officers for the 2004-2005 school year. Election of officers shall occur in the middle of April at a regular Club meeting. The Co-President and the President shall have previously been officers or Committee Chairs in the Club to be eligible for election. If no officer wishes to take on these roles, the positions will be open to all club members currently enrolled at the University.

Section 3 – Eligibility to run

All officers must be currently enrolled at the University. Supporting and alumni members may not run for office.

To be put on the election ballot, prospective officers must fill out the ‘Application to Become a Drucker E-Club Officer’ form, which will be made available three weeks before each election and will be due no later than one week before each election.

Candidates for office may be interviewed by the Executive Board prior to an election.

Section 4 – Voting

All members of Drucker E-Club, including supporting and alumni members will have a vote. Advisory Board members will not have a vote. Officers’ votes will be weighted the same as member votes. Persons who are running for a position may not make a vote for that position.

If there are no challengers for a position, the office will not be up for election and the nominee will automatically enter into that position.

Prior to the vote, all nominees for competitive positions will be required to give a 2-3 minute speech to the club. This speech will include information on why the candidate will be a good officer, and any ideas or programs the candidate hopes to implement.

The candidate who receives the most votes wins. If there is a tie, the President’s vote shall break that tie. If there is a tie in the race for the Presidency, the Co-President’s vote shall break that tie.

Votes will be done by paper ballot. Voters will check-off a box next to the candidate they wish to vote for.

The votes will be counted by the Co-President. The results will be verified by the President, and then announced to the Club and to the candidates.

Section 5 – Re-election of Officers

Current officers who wish to remain in their position for the following year term are able to run again for re-election to the same or different position.
Article X – Funds

The Co-President shall create a budget in April of each year for the following summer and school year. The Co-President shall have ultimate responsibility in creating the budget. All officers and advisors shall ratify the budget each year.

Funds for the Drucker E-Club are provided by the Graduate Student Council, fundraising activities, and outside donors. It is the responsibility of the fundraising chair to secure funding for each semester’s activities.

Article XI – Amendments

Changes to the constitution may be suggested by members and board members. All suggestions will be addressed at the following board meeting. Assuming there is a 2/3 quorum of the Executive Board members present, three-fourths of the board members in attendance must approve the change through a vote for it to take effect. The Co-President of the Club shall duly note the change and it shall be written in to the Constitution either immediately or at the earliest opportunity.

Changes to the constitution regarding Article I, the name of the Club or Article III, the purpose and objectives of the Club, must be approved by two-thirds of the Club members and sanctioned by the president and faculty advisor.

A copy of both the original document and the latest version shall be made available through the web site.

Article XII – By-laws

Section 1: Officer Resignation

If an officer leaves or is otherwise unable to serve during their term, that officer shall resign and another officer will be selected by the President for the remainder of his or her term. If there is advance notice of this possibility arising, the opening will be made public to the club and an election will be planned and held.

Section 2: Removal of an Officer

If an officer does not adequately fulfill their assigned duties, the President, at his election, may call for a censure. Two-thirds of the board (not including officer in question) must approve the censure. Upon a second censure a separate initiative may remove the officer from his or her position.
A vote for the removal of any officer can only take place under the following conditions:

1. An officer receives two censures;
2. An officer exhibits behavior deemed unbecoming of a Club officer.

Upon either of these prerequisites being met, the vote for removal shall take place. If three-fourths (3/4) of the attending Executive Board members at a meeting vote to remove the officer, he or she shall be duly removed as an officer. If the offense is to such an extent that the board feels it is necessary to remove the officer from the club, they may do so upon a similar three-fourths (3/4) vote. Upon removal of an officer, a replacement officer shall be selected or elected as soon as is possible.

An officer that is removed from a position may not run for that position again. Any person who is removed from the club may not re-enter the club except in the case that they petition the Executive Board to re-enter and three-fourths (3/4) of the attending board members at a meeting approve such an initiative. Re-entry into the club cannot take place any sooner than the following semester.

 Article XIII – Parliamentary Procedures

Initiatives or issues to be considered either for discussion or a vote at an Executive Board Meeting can be proposed by any Club member or officer. To be considered for a vote, a board member must second an initiative. A vote will be called by the president. Board members in agreement will respond with “Yea.” Board members not in agreement will respond with “Nay.” If the result is unclear, an individual tally of the votes will be taken by the Secretary.

 Article XIV – Ratification

For this Constitution to go into effect it must be ratified and signed by all members of the Executive Board and Advisory Board.

This document, the ‘Constitution of the Drucker Entrepreneurship Club’ is hereby put into full effect, this ___ Day of __________, 2004 upon the signatures of the following members of the Founding Executive Board and Founding Advisory Board.

 Advisory Board

X_____________________________
Mihaly Csikszentmihalyi, Faculty Advisor

X_____________________________
James Wallace, Advisor
Executive Board

X
William Relf, Advisor

X
Jeffrey Brown, President

X
Amit Pandey, Co-President

X
Linda Bandov, VP Networking & Events

X
Erin Rothenberg, VP Club Management

X
VP Member Relations